

## **Physician Practice Administrator**

The Administrator is responsible for operational oversight, financial viability, and strategy implementation of the Trauma Trust mission over both Tacoma General Hospital and St. Joseph Medical Center in Tacoma, Washington. The Administrator will also work in a dyad relationship with the Trauma Medical Director on ensuring quality, performance improvement, and regulatory compliance for all designated trauma programs. This position works in collaboration with senior leadership, trauma program directors, and associated medical staff in a way that builds and sustains a high performing trauma program. The Administrator position requires independent judgement and discretion in decision making which varies widely in their nature and impact, interpretation of information relating to a wide variety of policies and programs, complex data analysis, problem-solving, and strong fiscal, organization and leadership skills. This position also requires an ability to build rapport and professional relationships with internal and external stakeholders to include communities, board members, regulatory and governmental agencies, peer programs across the state, stakeholders across all impacted hospitals, and the provider enterprise.

### **Minimum Requirements:**

- Ten (10) years recent administrative leadership experience, which preferably includes experience in physician practice management, clinical operations
- Demonstrated track record and successful ability to work with physicians and physician groups in a collaborative manner.

### **Education/Licenses/Certifications**

- Master's degree in related field. If a licensed practitioner, current license in the State of Washington

A competitive salary, a full array of benefits, a healthy work/life balance, and a great location makes this an ideal choice for the candidate who is looking to work with a group of providers who provide high quality patient care and also experience the best of Pacific Northwest living.

### **About Trauma Trust:**

- Located in Tacoma, WA (30 miles south of Seattle), Trauma Trust is a non-profit 501(c)3 program comprising Trauma and Acute Care Surgeons, Physician Assistants, Nurse Practitioners and Administrative Staff. We provide 24/7/365 coverage for trauma and acute care general surgery at the two joint Level II facilities (Tacoma General Hospital / MultiCare Health System and St. Joseph Medical Center / CHI Franciscan Health System) in Tacoma. These two trauma centers combined treat an average of 2,300 injured patients per year.
- Physicians affiliated with Trauma Trust are recognized as being among the best healthcare providers in the Northwest Region, with expertise in adult Trauma and Acute Care General Surgery. You will find everything you need to excel in your job including outstanding facilities, comprehensive resources and subspecialist support, and talented teammates that share your commitment to quality patient care. Tacoma General Hospital and St. Joseph Medical Center are recognized leaders using advanced state-of-the-art

technology. EPIC, our electronic medical record system, is used at both facilities and keeps our staff connected throughout the healthcare systems.

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